

## **Claremont Dry Grad 2020 Meeting Minutes**

Location: Learning Commons  
Date: November 5<sup>th</sup>, 2019  
Time: 7 pm

Attendees: Peter Westhaver, Sally Thompson, Anne Langdale, Allison Dawson, Karen Medler, Kim Allen, Sebrina Benson, Lisa Wergeland, Bronwyn, Joanne Buxton, Leah Westereng

### **Agenda items**

1. 2020 Dry Grad Chair – Allison Dawson opened meeting
2. Adoption of October meeting minutes
3. Treasurer's report: Karen Medler delivered a general overview of this year's budget based on last years, she has confirmed that we are starting off with a \$7,000.00 surplus as a result of the 2018/2019 Parent Dry Grad committees fundraising efforts.
4. Principals report: Mr. Westhaver addressed some strike related items and provided a review of venue nuances for 2020 Grads.
5. Theme for Dry Grad was voted on and confirmed: 'A Class with Vision' this will be the tagline on all print and digital marketing efforts for the event
6. Dry Grad gift confirmed: it was unanimously voted to provide all Grads in the class of 2020 with a blanket as a keepsake
7. Website updates: Allison Dawson confirmed she is actively reworking the Dry Grad website from last year alongside Satsuki Behro and will send out a link to soon. The name will be 'CLAREMONT DRYGRAD 2020'. They will have a link on the website directing individuals to join the Dry Grad 2020 Facebook page.
8. Mr. Westhaver and Bronwin were able to locate all Coordinator binders from last year's committee. All coordinators requiring their binder please note they will be distributed at the December meeting.
9. Coordinator updates were provided from those present, items to note include:
  - Bronwin offered to look into Candy options keeping costs to a minimum and a revamp of the packaging in an effort to keep clean up simple
  - Sebrina Benson, Event coordinator has secured a tentative date of November 28<sup>th</sup> to do a walk-through of the UVIC facilities and best gauge setup for this year's event. She will also be exploring feasibility of having some sort of inflatable, it was mentioned insurance may be an issue.
  - New to us this year is that all Grads will be changing onsite at UVIC, it was suggested to stagger the use of the fortune teller room to accommodate for this.
  - Lisa Wergeland spoke about fundraising and activities that will be a main focus including 50/50 draw

- Joanne Buxton kindly agreed to coordinating and overseeing a Car boot sale similar to those in the UK. A tentative date of April 18<sup>th</sup> has been set for this.

**IMPORTANT:**

We encourage all coordinators to attend the December meeting as decisions are being made and plans are going to move fast at this point. We are far from having an adequate number of volunteers and still have coordinator positions that need filling including First Aid and a Volunteer Coordinator, please consider signing up if you have not done so already.

**Dry Grad date:** June 25<sup>th</sup>, 2020

Dry Grad Parent meetings will take place the first Tuesday of every month beginning October 1ST

**Next Meeting:** December 3rd, 2019

Note: \*Allison Dawson and Sally Thompson will be absent from this meeting. Sebrina Benson has agreed to assist Anne Langdale in facilitating.

**Location:** Learning Commons

**Time:** 7 pm – 8:30 pm